Government of the People's Republic of Bangladesh Ministry of Civil Aviation and Tourism Tourism-2 Branch www.mocat.gov.bd

No-30.00.0000.016.24.001.2014-91

From: Rocksinda Farhana

Senior Assistant Secretary

To

: Chief Accounts Officer

Ministry of Civil Aviation and Tourism AGB Bhaban, Segunbagicha, Dhaka.

The undersigned is directed to convey the approval of Government of the People's Republic of Bangladesh in favour of the following delegation of the Ministry of Civil Aviation and Tourism (MoCAT) including Hon'ble Member of Parliament and Member of the Parliamentary Standing Committee on MoCAT as team leader for attending "China Outbound Travel and Tourism Mart (COTTM)-2018" to be held in Beijing, China from 16-18 April 2018

1.	Mr. Sabiha Nahar Begum	Team Leader
	Member of Parliament and Member of the Parliamentary Standing Committee on MoCAT	
2.	Mr. Shaifullah Mokbul Murshed, Add. Secretary, Ministry of Civil Aviation & Tourism	Member
3.	Mr. Md. Touhidul Islam, Deputy Manager, Bangladesh Tourism Board	Member
4.	Mr. Md. Masudur Rashid, Executive Officer, Bangladesh Tourism Board	Member
5.	Mr. Fawuzul Kabir Moeen, Assistant Director, Bangladesh Tourism Board	Member
6.	Mr. Md. Rezaul Ashraf, Executive Officer, Bangladesh Parjatan Corporation	Member
7.	Mr. K A M Taha, Executive Officer, Bangladesh Parjatan Corporation	Member

- 02. The approval is subject to the following terms and conditions:
 - a) The above mentioned participants will be treated as on duty during the period of the "China Outbound Travel and Tourism Mart (COTTM)-2018";
 - b) Expenses related to this visit of the participants mentioned in serial no 1-5 will be borne by Bangladesh Tourism Board and serial no 6-7 will be borne by Bangladesh Parjatan Corporation;
 - c) The participants will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - d) The delegation would leave Dhaka for Beijing, China on 15 April 2018 or nearest possible date and would leave Beijing, China for Dhaka on 19 April 2018 or nearest possible date;
 - e) They will not allowed to stay abroad more than the approved period;
 - f) They will submit a report on "China Outbound Travel and Tourism Mart (COTTM)-2018" to this Ministry within two weeks after their return.
- 03. The participant mentioned in serial No-1 will be accompanied by her Son Mr. Amin md Masud Khan during her visit to Beijing, China. All expenses related to his visit will be borne by the participant mentioned in serial No-1.
- 04. This order has been issued with the approval of the competent authority.

(Rocksinda Farhana) Senior Assistant Secretary Phone No. 88 02 954 0839 (O) Email:ds.tourism2@gmail.com

Dated: 05.04. 2018

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Copy for kind information and necessary action to (not according to seniority)

- Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka
- 2. Mr. Sabiha Nahar Begum Member of Parliament and Member of the Parliamentary Standing Committee on MoCAT
- 3. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Atten: Senior Assistant Secretary, Consular Section-With request to issue a Note Verbale in favor of the participants)
- 4. H.E. Ambassador, Embassy of China, Dhaka, Bangladesh
- 5. H.E. Ambassador, Embassy of Bangladesh, Beijing, China
- 6. Mr. Shaifullah Mokbul Murshed, Add. Secretary, Ministry of Civil Aviation & Tourism
- 7. Chairman, Bangladesh Parjatan Corporation, Dhaka
- 8. Chief Executive officer, Bangladesh Tourism Board
- 9. Director General, Immigration & Passport, Agargaon, Dhaka
- 10. Controller, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka
- 11. P. S to the Hon'ble Minister, Ministry of Civil Aviation and Tourism, Dhaka.
- 12. P. S to Secretary, Ministry of Civil Aviation and Tourism, Dhaka.
- 13. P. S to Chairman, Parliamentary Standing Committee on MoCAT
- 14. Director, Hazrat Shahjalal International Airport, Dhaka.
- 15. Mr. Md. Touhidul Islam, Deputy Manager, Bangladesh Tourism Board
- 16. Mr. Md. Masudur Rashid, Executive Officer, Bangladesh Tourism Board
- 17. Assistant Programmer, Ministry of Civil Aviation and Tourism, Dhaka.
- 18. Mr. Fawuzul Kabir Moeen, Assistant Director, Bangladesh Tourism Board
- 19. Mr. Md. Rezaul Ashraf, Executive Officer, Bangladesh Parjatan Corporation
- 20. Mr. K A M Taha, Executive Officer, Bangladesh Parjatan Corporation
- 21. P.O to Additional Secretary (Admin & Tourism/Biman & CA), Ministry of Civil Aviation & Tourism, Dhaka.
- 22. P.O to Joint Secretary (Tourism), Ministry of Civil Aviation & Tourism, Dhaka.

(Rocksinda Farhana) Senior Assistant Secretary